



NORTHEAST ASSOCIATION OF CODE ENFORCEMENT MINUTES

MAY 10, 2023

11:30 AM

HOST AGENCY: CITY OF PALATKA

LOCATION: THE LIGHTHOUSE GRILL – 121 CRYSTAL COVE DR. SUITE A., PALATKA FL, 32177

1. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM

This meeting was called to order at 11:30 AM.

The following active members were present and signed in:

Alachua: Christopher Barnes, Greata Moreau, Kellie Poirier

City of Alachua:

City of Atlantic Beach: Angela Irizarry

City of Crescent City: Pamela Taylor

City of Fernandina Beach: Crystal Turner, George Wells

City of Gainesville: Leeta Gato

City of Hawthorne:

City of Jax Beach: Nikki Beavers

City of Newberry:

Clay County:

Gilchrist County:

Nassau County: Denise D'Andrea, Jerry Hutto, Margie Camacho

Palatka County: David Green, Christy Lowe, Lisa Walsh, Eddie Cutwright

Putnam County: Thomas Moore, Chris Coppola

St. Johns County: Henry Irving

Suwannee County: Robin Crespo

2. APPROVAL OF MINUTES

President Moreau asked if she may have a motion to approve the minutes from the March 8, 2023 NEACE meeting. A motion was made by Eddie Cutwright and seconded by Chris Bamed to approve the minutes. The motion carried and the minutes were accepted.

3. TREASURE REPORT

Treasure, Henry Irving provided the association with an account overview.

Savings \$ 2,106.94

Checking \$ 1,306.16

Petty Cash \$ 54.00.00

4. OLD BUSINESS

Reminder about the FACE Conference coming up in June, 2023. Asked who would be attending.

5. NEW BUSINESS

President Moreau announced that FACE is updating the accreditation process. The modification will provide members with improvements and the goal is to gain high risk life insurance.

Welcomed new member Christy Lowe with the City of Palatka.

6. EDUCATIONAL PROGRAM

Introduction:

Member, Eddie Cutwright introduced the speaker. Ms. Lisa Walsh is the City of Palatka Planning and Zoning Director. She has worked with the City of Palatka for two years.

Topic(s):

1. Planning and Zoning Explained

The primary purpose of Planning is to establish and enforce development criteria such as setbacks, building heights, landscaping, and signs, to assure zoning regulations are followed. Planning departments are responsible for updating the city's comprehensive plan and the Land Development Regulations. Her department also regulates the Business Tax receipts.

2. How they work with Code Enforcement

Ms. Walsh explained the importance of Code Enforcement along with Planning and Zoning departments. Working together as a unity is how they keep the Land Development Code current and up to date. Enforcing the LDC would be impossible without Code Enforcement.

Population and development in Florida are unavoidable. Increasing rates of the population in the state will continue to grow and flourish. With growth, comes increasing insurance rates and taxes. One way to assist with boom in population is record retention.

3. Importance of Record Retention

Once way to assist the residents of your jurisdiction is to provide records to the public when requested. Home insurance rates are at a high. Residents are often requesting documentation on when a roof or fence was replaced or installed to determine the age of structures or the integrity of an object. Insurance adjusters need this documentation to determine the rates, if we can provide this to them swiftly, it will better ease out residents needs.

4. Tips on Improving Unity within Departments

Try to hold weekly meetings with Department heads. Maintain strong communication within the departments. Follow up on issues when they are resolved and through the duration of the problem. When there is a disagreement with interpretation, go to the Attorney, get this in writing. You have experts everywhere you turn. Use the resources you have wisely. Planners and Code Enforcement officers work alongside to delegate the level of importance from case to case.

8. NEXT MEETING DATE & LOCATION

July 12, 2023 in St. Johns County. Further details TBA.

9. ADJOURNMENT

A motion to adjourn was made by Eddie Cutwright and seconded by George Wells. Motion Carries, meeting was adjourned at 1:30 PM.

Respectfully Submitted by: Secretary, Crystal Turner

Reminder – To gain your CEU's you must submit them through the FACE member portal.